



MINUTES OF THE BOARD MEETING

**TUESDAY, NOVEMBER 25 2014
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, November 25, 2014, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Sicoli

2. Roll Call

Chair Burtnik noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Demizio, Chloe	✓			
Di Pasquale, Jessica	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Linda Marconi**, Executive Assistant, Director of Education /Recording Secretary

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of November 25, 2014 as presented.

CARRIED

Trustee Sicoli added an item to the In-Camera Trustees and Director Only section.

4. Declaration of Conflict of Interest

A Disclosure of Interest was declared by Trustee O'Leary with Item F9 of the In Camera Agenda Section B: Student Trustees Excluded. This Trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

5. Approval of Minutes of the Board Meetings

5.1 October 28, 2014

Moved by Trustee Fera

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 28, 2014 as presented.

CARRIED

5.2 November 11, 2014

Moved by Trustee Fera

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of November 11, 2014 as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – Holy Name Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Terri Antoniou, Principal, staff and students of Holy Name Catholic Elementary School.

Principal Antoniou, with the assistance of students and staff showcased Holy Name Catholic Elementary School as part of the School Excellence Program.

Trustee O'Leary and Chair Burtnik thanked Principal Antoniou, staff and students for their presentation.

2. **Unapproved Minutes of the Committee of the Whole Meeting of November 11, 2014 and Consideration of Recommendations**

Moved by Trustee Charbonneau
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of November 11, 2014 as presented.

CARRIED

3. **Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of October 1, 2014**

Moved by Trustee MacNeil
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of October 1, 2014 as presented for information.

CARRIED

4. **Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of September 11, 2014**

Director Crocco noted that the header of the NCPIC Minutes should read "Approved".

Moved by Trustee Burkholder
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of September 11, 2014 as presented for information.

CARRIED

5. **Student Voice Conference 2014 – Leads Out Loud!**

Director Crocco introduced Janice Barretto-Mendonca, Equity & Student Leadership, Chloe Demizio and Jessica Di Pasquale, Co-Chairs of the Secondary Student Senate, who provided background information on the annual Student Voice Conference 2014 – Leads Out Loud that took place on November 12, 2014. Approximately 150 students were in attendance to participate in this annual conference which aligns the 2014-2015 System Priority to "Engage Student Voice". Chair Burtnik thanked Janice, Chloe and Jessica for their presentation.

6. **2nd Annual Niagara Catholic Culture of Life Conference 2014**

Director Crocco introduced Debra McCaffery, Board Chaplaincy Leader who provided background information on the 2nd Annual Niagara Catholic Culture of Life Conference 2014 that took place on November 13, 2014. Approximately 160 students from our Catholic secondary schools gathered to hear keynote speaker Christina Alaimo, a Masters student in Health Care Ethics from the University of Toronto. Chair Burtnik thanked Debra for her presentation.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 OCSTA – Changes in Selection Process for Regional Directors

Chair Burtnik provided information on the Changes in Selection Process for Regional Directors.

Moved: Trustee Nieuwesteeg

Seconded: Trustee Charbonneau

THAT the Niagara Catholic District School Board support the changes in the selection process for the Regional Directors for OCSTA as outlined in the attached OCSTA memorandum.

CARRIED

1.2 Rhianon Burkholder, Vice-Chair – Correspondence Serving as a Trustee

Chair Burtnik accepted the correspondence received from Trustee Burkholder.

2. Report on Trustee Conferences Attended

Trustee Fera and Trustee Sicoli provided a summary on the Ontario College of Teachers Conference that was held on November 5, 2014.

3. General Discussion to Plan for Future Action

Director Crocco updated the Board on the progress of the scheduled January 2015 Committee of the Whole report addressing various property, programs and services locations. Director Crocco also updated the Board on the status of the Revised 2014-2015 Board Budget presentation at the December 2014 Board Meeting. The report will address the unexpected decline in student enrolment as of October 31, 2014 and a plan to mitigate the loss of revenue for 2014-2015 and 2015-2016 school years.

4. Trustee Information

4.1 Calendar of Events – December 2014

Director Crocco highlighted the Calendar of Events for November 2014 for Trustees information. A reminder that the Annual Administrators, Trustees and Parish Priest Faith Formation and Luncheon will be held on December 11, 2014 at Club Roma at 11:00 a.m. Trustees interested in attending are to contact Linda Marconi, Executive Assistant to the Director of Education.

4.2 Blessing of Renovation & Addition to St. James Catholic Elementary School – December 4, 2014

Trustees are invited to attend the Blessing of the Renovation & Addition to St. James Catholic Elementary School. Trustees are asked to confirm their attendance with Linda Marconi, Executive Assistant to the Director of Education.

4.3 OCSTA Catholic Trustees' Professional Development Seminar – January 15, 16 & 17, 2015

Trustees are asked to confirm attendance to the OSCTA Catholic Trustees' Professional Development Seminar by December 4th, 2014 with Linda Marconi, Executive Assistant to the Director of Education.

- 4.4 Director Crocco highlighted information on the ELKP and Grade 9 Open House and Registration postcard campaign. Copies of the postcards were provided to Trustees.

5. **Open Question Period**

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:25 p.m. and reconvened at 9:25 pm.

G. REPORT ON THE IN-CAMERA SESSION

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of October 28, 2014, as presented.

CARRIED (Item F1)

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of November 11, 2014, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of October 28, 2014, as presented.

CARRIED (Item F4)

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of November 11, 2014, as presented.

CARRIED (Item F5)

Moved by Trustee O’Leary
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board move back into Public session.

CARRIED

The Public session resumed at 8:41 p.m.

Chair Burtnik extended gratitude to Vice-Chair Burkholder for her dedication and commitment during her four year term as Trustee.

Moved by Trustee Sicoli
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board move into In Camera session.

CARRIED

The In Camera session resumed at 8:42 p.m.

Moved by Trustee O’Leary
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board move back into Public session.

CARRIED

H. FUTURE MEETINGS AND EVENTS

1. Inaugural Board Mass – December 2, 2014 – 6:00 pm – St. Julia Parish
2. Inaugural Board Meeting – December 2, 2014 – 7:00 pm – Denis Morris Catholic High School
3. December Committee of the Whole Meeting – December 2, 2014 – 7:00 pm – Denis Morris Catholic High School

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Charbonneau
Seconded by Trustee Burkholder

THAT the November 25, 2014 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:30 pm.

Minutes of the Meeting of the Niagara Catholic District School Board held on **November 25, 2014**.

Approved on **December 17, 2014**.

Kathy Burtnik
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer